

United States Bankruptcy Court, Northern District of California  
Attorney CM/ECF Registration

This form is required for participation in the Case Management/Electronic Case Files (CM/ECF) system of the United States Bankruptcy Court for the Northern District of California.

Name: \_\_\_\_\_

Bar ID and State: \_\_\_\_\_

Firm Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

County: \_\_\_\_\_

Phone Number: \_\_\_\_\_

E-mail: \_\_\_\_\_

Do you currently have PACER account?  Yes  No

**By signing and submitting this registration form, I agree to the following:**

1. In accordance with Civil LR 11-1(a), 11-2 and 11-3, as incorporated by BLR 1001-2 (a), I currently meet least one of the following requirements (check all that apply):

I am a member in good standing of the bar of the Federal Courts for the Northern District of California.

I am employed or retained by the United States government.

I am admitted to appear pro hac vice (provide a copy of pro hac vice admission order, or bankruptcy case or adversary proceeding number in which order is entered).

2. I will abide by all orders, rules, and administrative procedures governing the use of my login and password and the electronic filing of documents in the CM/ECF system of the United States Bankruptcy Court for the Northern District of California, relative to BLR 5005-1 (a). These include the Court's Administrative Procedures for Electronic Case Filing, Chambers Copy Requirements and division specific procedures for ECF;

3. Consent to Electronic Service, FRCP 5 (b) (2) (E):

I consent to service by electronic transmission, consistent with BLR's 9013-3 (c) and 9022-1 (b).

Dated: \_\_\_\_\_

\_\_\_\_\_  
Electronic Signature of Registrant

To obtain a login an attorney must [view the pre-recorded online webinar](#) (see training selections below) or apply for a training waiver. The requirements on how to obtain a [training waiver](#) are listed on the Courts ECF training website.

Attorneys can complete ECF training from the convenience of their own office at any time by viewing a series of pre-recorded ECF training modules online and completing the ECF training review assignment. This training is entirely self-led.

Unless granted a training waiver, an attorney applying for a login must complete the online ECF training webinar, and may NOT delegate taking and completing the webinar and practice assignment on the attorney's behalf to any other person.

**Pre-recorded Webinar:** (Please select the appropriate course below)

- Debtors Attorney      This course places emphasis on new case filings, new case supporting documents, motions and adversary proceedings.
- Creditors Attorney      This course places emphasis on motions, adversary proceedings, and claims.

**Non-attorney staff** members may view the webinar and complete the ECF training review assignment so as to familiarize working with ECF, but may NOT take or complete the webinar or ECF training review assignment on behalf of an attorney applying for a login.

**Once this registration form is submitted and reviewed, the information required to access the webinar will be forwarded to the e-mail address provided.**

Information about CM/ECF training can be found on our website [FAQ](#).

**TO RETURN THIS FORM:** Please save or print and scan this form. Email electronically to the United States Bankruptcy Court for the Northern District of California at [ecf\\_training@canb.uscourts.gov](mailto:ecf_training@canb.uscourts.gov)

If you experience any technical difficulties, please contact the [ECF Training Desk](#)